

**Minnesota Department of Human Services**  
**MN.IT Services**  
**IT Professional Technical Services Master Contract T#:902TS**  
**Statement of Work (SOW) For Technology Services**  
**SSIS Database Consolidation**

**Addendum No.:** One

**Date of Addendum:** January 22, 2014

**Due Date:** January 24, 2014

**Scope of Addendum:** The purpose of this addendum is to answer questions received from potential responders.

	<b>Question</b>	<b>Answer</b>
1	We would like to confirm the budget of the requirement. In the document the budget mentioned is very low i.e \$25,000, but the requirement needs ten years of experience from the candidates. It will be very challenging to find a candidates with this much low rate and high skill. So please confirm the budget of the requirement so that we can provide you good candidates.	Vendor will be paid on an hourly basis at a cost not to exceed \$25,000 to deliver all the items listed in the Project Deliverables section of the SOW.
2	We would like to confirm do you need two candidate (one for Database Oracle and one for Project Manager) or you need a single candidate with both skills (Database Oracle, Project Manager) ?	Either would be acceptable.
3	Page 1 of SOW mentions of Duration of project to be for 5 months (01 Jan thru 30 May 2014); At the same time indicated Project Budget to be below \$25,000. With this duration & budget, the resource utilization does not appear to be Full-utilization. We understand resources deployed do not have a guaranteed 40 hrs per week. Please clarify.	Estimated start date for this project is February 1, 2014. The end date for this project is no later than May 30, 2014.
4	SOW was drafted anticipating the Project to be commencing on 01 Jan. Now that, it is delayed, and with Vendor selection happening on 31 Jan, when do you expect the Resources to Commence the activities?	As soon as possible.
5	Given the shortage of time, do you hold Candidates' Interviews? If yes, do you permit Non-Local Candidates to take interviews Telephonic/Skype Calls?	Possibly. Would be dependent on number of responses.

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6	Is Agency looking for a separate Project Manager apart from Database Consultant to perform the required tasks in this project?	Not necessarily. A DBA/Project Manager would be acceptable.
7	Please confirm that we need to include a brief synopsis of our proposed candidate and the resume under "Organization of Staffing" under Response Requirements. Or do we need to present anything else in our Response?	Yes, a synopsis and resume for the proposed candidate is required. Please see the Response Requirements section for additionally required documents.
8	Are you looking for an Oracle DBA and a Project Manager Resource?	Yes, or a candidate that can fill both rolls.
9	Is there an incumbent firm or individuals currently providing these services under this project?	No.
10	Are there plans to extend the budget of \$25K and the length of services beyond May 30 <sup>th</sup> , 2014?	No.